

VALIDATION CHECKLIST
FULL PLANNING APPLICATION FOR CHANGE OF USE

For further details see
Checklist Number 2 at
www.allerdale.gov.uk

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Please tick
this box if you
have provided
details

Office Use
only

Forms

(three copies for hard copy submissions, one copy for electronic submissions)

Completed planning application forms	<input type="checkbox"/>	<input type="checkbox"/>
Completed certificate (Where applicable)	<input type="checkbox"/>	<input type="checkbox"/>
Notice served on other landowners	Yes/No	<input type="checkbox"/>
Date served	<input type="checkbox"/>

Plans

(three copies for hard copy submissions, one copy for electronic submissions)

Location plan*	<input type="checkbox"/>	<input type="checkbox"/>
Block plan*	<input type="checkbox"/>	<input type="checkbox"/>
Existing elevations	<input type="checkbox"/>	<input type="checkbox"/>
Proposed elevations	<input type="checkbox"/>	<input type="checkbox"/>
Existing floor plans*	<input type="checkbox"/>	<input type="checkbox"/>
Proposed floor plans*	<input type="checkbox"/>	<input type="checkbox"/>
Existing and proposed sections and finished floor levels	<input type="checkbox"/>	<input type="checkbox"/>

Other

The correct fee	<input type="checkbox"/>	<input type="checkbox"/>
Details of any assistance or advice sought from a Planning Officer prior to submitting your application	<input type="checkbox"/>	<input type="checkbox"/>

**In addition to the above, the following information may also be required
(see Checklist Notes 2 - www.allerdale.gov.uk)**

	<i>Please tick this box if you have provided details</i>	<i>Office Use only</i>
Agricultural appraisal	<input type="checkbox"/>	<input type="checkbox"/>
Archaeological assessment	<input type="checkbox"/>	<input type="checkbox"/>
Coal Authority assessment	<input type="checkbox"/>	<input type="checkbox"/>
Drawing numbers	<input type="checkbox"/>	<input type="checkbox"/>
Ecological assessment	<input type="checkbox"/>	<input type="checkbox"/>
Environmental statement (In this eventuality all local validation documents should be incorporated into the environmental statement)	<input type="checkbox"/>	<input type="checkbox"/>
Flood impact assessment	<input type="checkbox"/>	<input type="checkbox"/>
Foul sewage assessment (load/flow and non-mains assessment)	<input type="checkbox"/>	<input type="checkbox"/>
Heritage assessment	<input type="checkbox"/>	<input type="checkbox"/>
Highway assessments	<input type="checkbox"/>	<input type="checkbox"/>
Land contamination/land gas assessment	<input type="checkbox"/>	<input type="checkbox"/>
Landscaping and visual impact	<input type="checkbox"/>	<input type="checkbox"/>
Local affordable housing statement	<input type="checkbox"/>	<input type="checkbox"/>
Noise/odour impact assessment	<input type="checkbox"/>	<input type="checkbox"/>
Photographs and photomontages	<input type="checkbox"/>	<input type="checkbox"/>
Planning statement	<input type="checkbox"/>	<input type="checkbox"/>
Public right of way assessment	<input type="checkbox"/>	<input type="checkbox"/>
Retail assessment	<input type="checkbox"/>	<input type="checkbox"/>
S106 heads of terms	<input type="checkbox"/>	<input type="checkbox"/>
Statement of community involvement	<input type="checkbox"/>	<input type="checkbox"/>
Structural survey	<input type="checkbox"/>	<input type="checkbox"/>
Surface water assessment	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability appraisal	<input type="checkbox"/>	<input type="checkbox"/>
Tree survey	<input type="checkbox"/>	<input type="checkbox"/>
Ventilation/extraction and refuse disposal details	<input type="checkbox"/>	<input type="checkbox"/>

For applications that involve changing the use of a building or land but are not proposing any external works to the building, the plans indicated with a * will be required.

This notice is also available in alternative formats, e.g. large print, Braille or tape, on request.