

# ALLERDALE BOROUGH COUNCIL



## GUIDANCE SHEET

### PREMISES LICENCE

As from **24<sup>th</sup> November, 2005**, a Premises Licence is required for the following activities:-

- sale or supply of alcohol;
- provision of regulated entertainment; and
- provision of late night refreshment (the sale of hot food or drink at any time between 11pm – 5am)

#### **What is regulated entertainment?**

Regulated entertainment is entertainment provided in the presence of an audience, for the purpose of entertaining that audience. For example:

- the performance of a play;
- the exhibition of a film;
- an indoor sporting event;
- boxing or wrestling;
- a performance of live music;
- any playing of recorded music;
- a performance of dance; and
- entertainment of a similar description (e.g. a circus).

#### **On what basis can conditions be attached following an application for a new licence or for a variation?**

Depending on whether relevant representations are made by responsible authorities or by interested parties, the Licensing Authority may be recommended to attach appropriate conditions to your new or varied licence. However, conditions can only relate to the four licensing objectives and applicants are entitled to be consulted in this process before any such conditions are imposed.

# ALLERDALE BOROUGH COUNCIL

In order to assist both applicants and responsible authorities, the Council has produced a pool of conditions designed to address the licensing objectives. When completing the operating schedule part of their new application, or for variation, applicants are encouraged to assess the likely impact of any changes (e.g. later opening times, different licensable activities) being proposed. In order to address any objections that may be made in respect of a new application or for a variation, applicants may wish to propose their own control measures from the pool of conditions. These conditions are contained within the Licensing Authority's guidance sheet GD6, which is available on request.

Applicants are advised however that the pool of conditions is not a definitive list, and where appropriate, responsible authorities may recommend the imposition of other conditions not necessarily contained within the above document.

**Your application form incorporating Operating Schedule (see Guidance Sheet – Operating Schedule) must be completed and accompanied by:**

1. The fee, if applicable (See Guidance Sheet – Fees.)
2. A plan of the premises (see Guidance Sheet - Plans)
3. Form of consent by a Designated Premises Supervisor (DPS) - **only where alcohol is sold**

The applicant has a duty to advertise their application for a licence. **(For more information about what your advert must contain see Guidance Sheet – Advertisement – GD18)**

***It is the responsibility of the applicant to submit a copy of the application and other required documentation to the following Responsible Authorities:***

- Licensing Department (Allerdale Borough Council)
  - Cumbria Police
  - Cumbria Fire and Rescue Service
  - Health and Safety Executive
- OR**
- Environmental Health (Allerdale Borough Council)
  - Planning & Development (Allerdale Borough Council)
- OR**
- Lake District National Park Authority
  - Area Child Protection (Social Services)
  - Associated Authority - **only if the premises is co-located across two authorities boundaries**
  - Trading Standards
  - Marine Agency – **only if the premises is located on water, i.e. a boat**

# ALLERDALE BOROUGH COUNCIL

For Contact details please see Guidance Sheet – Responsible Authorities.

If you require any further information, please contact:

Licensing Department  
Allerdale Borough Council  
Allerdale House  
Workington  
Cumbria  
CA14 3YJ

Tel. 01900 702720

Email: [licensing@allerdale.gov.uk](mailto:licensing@allerdale.gov.uk)

Licensing Web site: [www.allerdale.gov.uk](http://www.allerdale.gov.uk)