

Freedom of Information Act Disclosure Log - 2006
Allerdale Borough Council

Summary of information released under the Freedom of Information Act 2000 by Allerdale Borough Council (ABC), 2006

Summary of information requested July 2006

12 July 06	12 July 06	<p>1. On how many occasions this year have you advertised a job position, vacancy or opportunity using the provisions as covered by section 37(1) of the Race Relations Act 1976 ? (Employers can take such positive action where over the previous twelve months no-one from a particular racial group, or only very few persons from that racial group, have been doing a certain type of work. In these situations then it is lawful to offer training only for people from that racial group or to encourage people from that racial group to apply. The advert for example could contain an entry such as - you will need to be of African, African-Caribbean, Asian or Chinese descent.)</p> <p>2. Please supply a copy of any such advert you published.</p>	Full disclosure
12 July 06	12 July 06	<p>Have you drawn up a list of properties that may be considered for an EDMO?</p> <p>2(a) If yes, how many properties are on that list?</p> <p>(b) If no, what arrangements have been made to progress action utilizing this legislation?</p>	Full disclosure
12 July 06	25 July 06	<p>Does your authority have an Information, Records, Document or Knowledge Management strategy?</p> <p>Please provide a copy of the most recent version of all the above strategies you hold.</p> <p>Please provide a copy of the most recent report or briefing note on your authority's compliance to IEG requirement G19, concerning the Adoption of ISO 15489 methodology</p>	Full disclosure

		<p>for Electronic Document and Records Management.</p> <p>What system(s) are you using in your authority to support Document and Records Management?</p> <p>Do these systems conform to the National Archive requirement for Electronic Records Management Systems?</p> <p>Do you have a system that supports request-processing under the Freedom of Information Act?</p> <p>If so, what is the name of this system?</p> <p>Does this system conform to the Department of Constitutional Affairs Generic User Requirements Specification of IT Systems to manage FOI and EIR Enquiries (Doc 5026830 Version 4.0, 08/04/04)</p> <p>Please provide the names, contact details and job titles of your Records Manager, officer in charge of Information Management, officer in charge of ESCR implementation and your E-champions.</p> <p>I also require, in relation to the Freedom of Information and Electronic Document Records Management, all;</p> <ul style="list-style-type: none"> - Briefing notes; - Reports; and - Implementation plans. <p>Finally, please provide any policies or reports which your authority has on integrated governance.</p>	
19 July 06	19 July 06	All information on open and current tenders for service users with mental health and/or	Information not

		<p>learning disabilities that require residential or domiciliary care</p> <p>All Pre Qualification Questionnaires to be a member of your Local Authorities' Approve Providers List/Select List/Closed Framework</p> <p>All information about how to register for your tenders and/or E Auctions for care on line</p>	held
24 July 06		<p>Copies of the minutes of Harrington Harbour and Dock Board meetings for the last two years</p> <p>Copies of the last two years balance sheets for Harrington Harbour and Dock Board</p> <p>What is the present structure of the board ? ie. Who is the harbourmaster, who is the clerk and who are the six board members?</p>	
21 July 06	25 July 06	Locations of CCTV cameras on Workington	Full disclosure

Summary of information requested June 2006

Date Received	Response Sent	Information Requested	Notes
2 June 06	9 June 06	Various on NLIS, official searches, personal searches, and online transactions	Full disclosure
7 June 06	17 July 06	Survey on communications systems used	Full disclosure
13 June 06	6 July 06	<ol style="list-style-type: none"> 1. Copy of car park complaints procedure 2. Copy of corporate complaints procedure 3. Copy of Freedom of Information procedure 4. Names of elected members responsible for tourism and car parking 5. Copy of the planning application and permission for this car park, including plans 6. Copy of the plan identifying the marked out car parking bays 7. Copy of your car parking regulations 8. Information on all car parking tickets issued within the last 12 months within this car park, including the location of the alleged offenses. 	All information that was held has been provided
28 June 06	3 July 06	How many help and support groups you find directly or indirectly for (a) male and (b) female victims of domestic violence and their children and (c) how much each one receives pa.	Full disclosure

Summary of information requested May 2006

Date Received	Response Sent	Information Requested	Notes
4 May 06	4 May 06	Since the introduction of new licensing legislation, has action been taken against street entertainers/musicians/buskers/etc? If so, what action, and how many have been affected?	Full disclosure
16 May 06	19 May 06	<p>Information on zoos:</p> <ol style="list-style-type: none"> 1. Name of establishment displaying animals to the public 2. Details of zoo licenses 3. Renewal date of zoo license 4. Date of last inspection under Zoo Licensing Act 5. A copy of latest stocklist 6. Information on any zoo licenses pending 	Full disclosure
17 May 06	9 June 06	<p>Can you tell me:</p> <ul style="list-style-type: none"> - How many Parking Charge Notices (PCNs) were issued by parking enforcement officers on behalf of Allerdale Borough Council for the financial year April 05 - April 06 - Of those, how many were challenged? (for the following data could I get raw numbers and percentage proportions of the number of tickets of issued). - How many were overturned - and of those how many were overturned by Allerdale Borough Council - ...and how many were overturned on appeal? 	Full disclosure with the exception of the last question which is was not considered to be a question under FOI

		<ul style="list-style-type: none"> - How many were paid within the period where a discount was available? - How many were paid within the maximum time period before added fines were applicable. - How many went unpaid? - What revenue (gross) was earned by PCNs? - Of the PCNs issued, how many prompted court action to redeem the unclaimed fine? - How much was spent on legal expenses to chase unpaid parking fines through the courts? - How much is currently owed to Allerdale Borough Council in unpaid parking fines. - Could you provide a few examples of the most interesting reasons given by people to justify overturning their parking tickets? 	
17 May 06	19 May 06	<p>Head of IT (or equivalent); name, email, direct dial</p> <p>Head of Strategy (or equivalent); name, email, direct dial</p> <p>Head of Change (or equivalent); name, email, direct dial</p> <p>Head of Planning (or equivalent); name, email, direct dial</p> <p>Corporate Programme Manager (or equivalent); name, email, direct dial</p> <p>IT Programme Manager (or equivalent); name, email, direct dial</p> <p>Project Office Manager (or equivalent); name, email, direct dial</p> <p>Programme Office Manager (or equivalent); name, email, direct dial</p> <p>Number of IT staff</p> <p>The person (or persons) responsible for choosing the programmes/projects the authority carries out.</p>	Disclosure of the information held, requested clarification for some positions

30 May 06	30 May 06	Details on the management structure of Allerdale District Council. Specifically what I am looking for is information on the Revenues, Benefits, Housing and Financial sections, detailing who manages these departments	Full disclosure
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Summary of information requested April 2006

Date Received	Response Sent	Information Requested	Notes
4 Apr 06	6 Apr 06	I understand that under the Licensing Act of 2003 all licensing authorities are obligated to keep a register of all premises licensed to sell alcohol in the area under the jurisdiction of the authority. Is this register available for public viewing under the Freedom of Information Act of 2000? If so, would it be possible to access the register?	No register available
5 Apr 06	5 May 06	<p>1] Details of the number of applicants to the authority each year since 2000 for licenses under the dangerous wild animals act.</p> <p>2] The details from those applications of the species of animal and date of application. No personal data is requested on those who made such applications.</p> <p>3] As a local authority if you have issued the pre inspection zoo form provided by DEFRA, and if so, if under part D of that form 'Health and Safety' Question 4 "Have there been any external escapes since last inspection" you have been notified of any escapes within the last 5 years, and if so of what species.</p> <p>4] Any other escapes of exotic animals reported to the council since 2000.</p> <p>5] The number of current licences, held by the authority, stating which species and number of specimens.</p>	Full disclosure
5 Apr 06	2 May 06	I am writing on behalf of Landmark Information Group. I am currently updating our database and would be grateful if you could provide me with the following information for each of the records held on your files:	Full disclosure

		<p>Authorisations issued under the Environmental Protection Act (1990) and permits issued under the Pollution Prevention Control (England and Wales) Regulations (2000).</p> <ul style="list-style-type: none"> · Reference, authorisation or permit number · Status e.g. application, current, inactive, revoked etc. · Date of issue · Name of site or operator · Site address or location · Description of governing legislation · Description of process <p>Permits maintained under the Pollution Prevention and Control Act (1999) for Part A2 installations regulated by Local Authorities.</p> <ul style="list-style-type: none"> · Reference or permit number · Status e.g. application, current, inactive, revoked etc. · Date of issue · Name of site or operator · Site address or location · Grid Reference · Description of activity schedule <p>Enforcements and prosecutions to authorisations issued under the Environmental Protection Act (1990) or to permits issued under the Pollution Prevention Control (England and Wales) Regulations (2000).</p> <ul style="list-style-type: none"> · Reference, authorisation or permit number · Date of enforcement issued · Enforcement date · Name of site or operator · Site address or location 	
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6 Apr 06	3 May 06	<p>Could you please supply copies of all of your standard letters, Notice to Owner and Penalty Charge Notices in relation to your Decriminalised Parking Enforcement Regime?</p> <p>I would also be grateful for;</p> <p>i) actual number of cases referred to the Bilk Clearance Centre at Northampton County Court for the past three years</p> <p>ii) the number of bailiffs warrants your local authority has issued in the past three years.</p>	Full disclosure
6 Apr 06	8 May 06	<p>I am writing to you on behalf of Greenpeace with regard to the report by ERM and IDM, entitled 'Potential Nuclear New Build in Cumbria' which was undertaken for Cumbria County Council, Copeland Borough Council, Allerdale Borough Council and West Lakes Renaissance.</p> <p>Under Freedom of Information legislation I request the following information</p> <ol style="list-style-type: none"> 1. the total cost of researching and preparing the report 2. any costs associated with presentations to either the relevant sponsoring organisations or third parties 3. the amounts paid by each sponsoring organisation towards the report or presentations 4. the processes for deciding on how to award the tender/commission 5. who decided commission this piece of work 6. who decided to hire IDM/ERM or accept IDM/ERM's bid 7. whether the IDM/ERM bid was the cheapest tender for this work (if indeed it was tendered for) 8. whether any of those involved in deciding on the awarding the tender declared a potential conflict of interest in relation to the nuclear industry 9. whether any of those preparing the report, from IDM or ERM, declared a potential conflicts of interest in relation to links to the nuclear industry. 	Full disclosure of information held

11 Apr 06	5 May 06	Information for local and personal searches received between 1 March 2006 and 31 March 2006: 1. The property address to which the search relates 2. The date the request was received 3. The date the search result was returned	Full disclosure
11 Apr 06	28 Apr 06	What date did Allerdale Borough Council become responsible for emptying wheelie bins at St. Joseph's School/ College in Workington?	Full disclosure
19 Apr 06	27 Apr 06	Copy of the Contracts Register	Full disclosure
24 Apr 06	24 Apr 06	Which EDRM system(s) are installed in which department below. NOTE that only systems which are installed or currently being installed in a particular department	Full disclosure
25 Apr 06	19 May 06	1. The cost to the authority of maintaining the land charges register 2. The cost to the authority of the 'compiling arm' of the authority in processing and dispatching all its official searches 3. The number of official searches undertaken over each of the last 5 years and the cost to the Authority of conducting and processing each individual search 4. Comprehensive details and calculations of how those sums have been calculated 5. Whether there are any factors which would distort the balance between the 'unrefined information arm of the local authority' and the 'compiling arm of the local authority; over the previous 5 years. 6. If the total cost of land charges is other than the sum of 1 and 2 above, details and explanation as to the other relevant sums. 7. Copies of all correspondence from all third parties, including the LGA and Maggie Deacon and others at Kettering Borough Council with regard to any fees and charges in	Full disclosure

		respect of land charges.	
27 Apr 06	19 May 06	For the most recent Financial Year could you provide details of consultancy commissioned by the council during that period, the nature of that consultancy, and a value of that work. The definition of consultancy we will use will be where a report is produced rather than actual work carried out, which would therefore exclude the day to day food inspections and legal advice type work that can be commissioned from outside "consultants". Also excluded will be any jointly or central government funded work. If I am able to receive the same information for the previous Financial Year that would be appreciated.	Full disclosure
28 Apr 06	31 May 06	Total amount of money spent by the Council in the last financial year on temporary (jobs up to 12 months should be included) and agency staff	Full disclosure
28 Apr 06	2 June 06	<p>I am carrying out some research into the Local Government sector, specifically looking at ICT (Information and Communications Technology).</p> <p>I would be grateful if you could provide the following details on your organisation. If possible, I would like figures for the past 3-4 years and budgets for 2005/06 and 2006/07.</p> <p>Total annual spend on ICT.</p> <p>Annual spend on hardware (desktop computers, lap top computers, fax machines, printers, servers, LAN switches, keyboards, hard drives, cables, etc).</p> <p>Annual spend on software (applications software, operating systems software, database software, security and anti-virus software, etc).</p> <p>Annual spend on telephony (call charges, exchange lines, telephone switches and support, telephone handsets, voice and data networks, etc.)</p> <p>Annual spend on additional external services such as support services (IT consultancy, maintenance and support services etc).</p> <p>Please provide the names of your organisation's main suppliers in each of the categories – hardware, software, telephony and additional external support services.</p> <p>Please indicate the values of contracts by supplier and category.</p>	Full disclosure

Summary of information requested March 2006

Date Received	Response Sent	Information Requested	Notes
1 Mar 06	1 Mar 06	Which 'white collar' services have been outsourced, if any? Are you planning on outsourcing more other services, or do you plan to continue to use in-house facilities? For services you do outsource, which services are they and to whom they are outsourced?	Full Disclosure
1 Mar 06	1 Mar 06	Copy of Cooling Tower and Evaporative Condensers Register	Full Disclosure
7 Mar 06	7 Mar 06	List of care home/domiciliary care agencies currently contracted to supply to the authority	Full Disclosure
10 Mar 06	20 Mar 06	Various questions about decriminalised parking.	Full disclosure of the information held
11 Mar 06	31 Mar 06	Provide details of: training contacts for ABC arrangements for staff training/corporate training events	Full Disclosure
14 Mar 06	30 Mar 06	Please supply a list of names and addresses and amounts of grant awarded for external works to properties.	Street name, amount and date released. Name of company exempt under Section 43, Commercial Interests
16 Mar 06	4 Apr 06	Form to fill in detailing the managers names and contact details.	Full disclosure
16 Mar 06	11 Apr 06	Please provide details profit & loss account of Land charges over last 5 years, together with number of searches and number of full-time staff. Please provide all correspondence etc to explain proposed reduction has not been drawn to Executives attention. How it has been calculated that reducing the fee by £30 will result in additional land charge income of £11250. The report states it is based on unchanged level of	Full disclosure

		demand for searches.	
17 Mar 06	18 Apr 06	Legionellosis Risk Management and Asbestos Risk Management details , Please see attached letter.	Full disclosure
17 Mar 06	28 Mar 06	Security contracts awarded to companies owned or run by Dean Hudson during last 3 years. (firms include Miaguard). Total value of contracts. Which contracts are current & what is their worth annually.	Information not held
20 Mar 06	7 Apr 06	Name, address and postcode of public and private hire taxi operators	Full disclosure
20 Mar 06	27 Mar 06	A copy of the councils Information Policy/Strategy and/or Information Management Policy/Strategy	Information not held
20 Mar 06	7 Apr 06	A copy of all food inspection reports on secondary schools in the area	Full disclosure
27 Mar 06	31 Mar 06	A list of empty residential properties in Keswick. Applicant has requested property address only.	Exempt under Section 31, law Enforcement
27 Mar 06	7 Apr 06	List of food premises inspected by the Council categorised by risk for the past 3 years, and a key to the categorisation criteria.	Over limit, 6 months of inspection results provided, some details exempt under Section 43, Commercial Interests
27 Mar 06	28 Mar 06	Total cost of golden handshakes to departing council employees year by year over the last 5 years.	Full disclosure
28 Mar 06	21 Apr 06	How many liquid waste trucks per day are still employed by Defra - using ALCO as a contractor - to remove leachate from the MFD 2001 burial site at Great Orton airfield May I also ask for the detailed results of the monitoring and sampling regime Mr Phillips eluded to in his press statement?	Full disclosure

		How many millions of litres have you estimated to have been removed from the Great Orton site, and at what cost over the past 5 years?	
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Summary of information requested February 2006

Date Received	Response Sent	Information Requested	Notes
1 Feb 06	27 Feb 06	Details of parking tickets issued on Bank Holiday Mondays since Easter Monday 2005. Only information about on street parking without displaying a disk where such a ticket would not have been issued on a Sunday.	Full Disclosure
1 Feb 06	2 Feb 06	Names and contact details for the following managers: Lea Manager Procurement Manager Heath and Safety Manager	Full Disclosure
6 Feb 06	6 Feb 06	The amount which the Workington Heritage Group is paid quarterly by the borough council to assist in the running of the Helena Thompson Museum.	Full disclosure
8 Feb 06	14 Feb 06	How many times have councillors and officers been sent abroad on Council business since January 1 1995? Where did they go, for what business, for how long and how much did it cost?	Full disclosure
8 Feb 06	7 Mar 06	Copy of the 14 Oct 05 site investigation report into land at the rear of Sure Start children's centre, Ennerdale Road, Maryport, where Allerdale intends to build a children's playground. Plus any other documents relating to contamination at the site and its suitability for a children's playground.	Exemption under EIR Section 12(4)(d)
13 Feb 06	10 Mar 06	I would like to obtain any food hygiene reports carried out at Allerdale premises which have either required a follow-up inspection, have given you cause for concern, have resulted in the premises closing or have required the proprietor to carry out certain improvements to reach the required standard in the period September - December 2005 inclusive.	Minor contraventions that would not effect the quality of the feed served to the public exempt under Section 43, Commercial Interests,

			everything else released.
22 Feb 06	22 Feb 06	Copy of the Cooling Tower Register	Full disclosure
23 Feb 06	10 Mar 06	Feedback relating to interview and presentation for the Head of Human Resources post that the applicant interviewed for, including scores and scoring methodology. She has received verbal and written feedback from the assessment centre element of the process.	Full disclosure
24 Feb 06	28 Feb 06	Online questionnaire - asbestos and legionellosis market research	Not considered to be a request under FOI – not answered
27 Feb 06	8 Mar 06	Feedback relating to interview and presentation for a specific post that the applicant interviewed for, including scores and scoring methodology.	Full disclosure
27 Feb 06	8 Mar 06	1. Breakdown of the financial analysis that was done to arrive at the new price, including all accounts information, etc. 2. All correspondence, minutes of meetings and any other information that relates to the decision to cut the price 3. All correspondence, minutes of meetings and any other information that relates the level at which the new price has been set	Full disclosure of information held

Summary of information disclosed January 2006

Date Received	Response Sent	Information Requested	Notes
3 Jan 06	17 Jan 06	1. Names and addresses of all Markets run by the authority 2. Market supervisor details for each market including detail for each market, name, direct phone number, direct email address 3. Name and address of each stall holder	All information that we hold was provided
4 Jan 06	10 Jan 06	A copy of each and every Council record that purports to evidence (of his visit to the Council)	Full disclosure
5 Jan 06	20 Jan 06	1. Number and exact location of mobile masts approved by ABC's planning department - including masts higher and lower than 15 metres 2. Number of planning applications that have been approved and refused which go through the full planning process	Full Disclosure
11 Jan 06	11 Jan 06	Details of expenses/special allowances claimed by ABC Councillors in 2004/05 Names and affiliations of the members of the Independent Remuneration Panel	Full disclosure
11 Jan 06	17 Jan 06	List of officers with contact details for the Local Government Association Yearbook. To be corrected and returned.	Full disclosure
12 Jan 06	12 Jan 06	How many staff work in your Procurement Dept? What levels do they work or jobs do they do (i.e. admin, buyer, strategic, e-commerce etc)? How many hold the CIPS (Chartered Institute of Purchasing & Supply) Foundation Certificate? How many hold the CIPS Graduate Diploma? How many hold purchasing degrees?	Full disclosure
18 Jan 06	26 Jan 06	Staff organisation chart for the environment department at Allerdale	Full disclosure

20 Jan 06	8 Feb 02	A copy of Allerdale's response and reply to the OFT/LGA Questionnaire Survey	Not held
20 Jan 06		<p>Subject - Local Land Charges</p> <ol style="list-style-type: none"> 1. All documents, including any response occasioned by an email sent to all local land charge officers on 2 Sept 05 by Amanda Renshaw at Kingston Council 2. Was ABC involved in the testing exercise? If so provide copies of documentation 3. If ABC has undertaken a costing exercise, please provide a copy 4. All documentation to show how Council has responded, or proposes to react to the OFT's Market and Policy Study. Copies of all correspondence received from the Local Land Charges Institute, whether from that body, David Wastall at Surrey Heath, Amanda Renshaw at Kingston, or Ms McMullen at Richmondshire. Copies of all exchanges had with the Local Government Assoc and any other relevant third parties. 	