

For Office Use	
Recommendation	
Decision	
No of Licences Issued	



Caravan Sites and Control of Development Act 1960

Please complete in **BLOCK CAPITALS** and **BLACK INK**

Application for Transfer of a Site Licence

I/We hereby apply to transfer the Licence to use the land described below and shown on the attached plan (see note below) as a site for caravans to be used and laid out as specified below:

In accordance with The Caravan Sites and Control of Development Act 1960	
1. Name and address of the applicant	
2. Where the applicant is a company, please state the name and address of the company secretary and director(s) as appropriate	
3. Applicant's interest in the land (give particulars of lease or tenancy, if any)	
4. Address or description of site for which site licence is required	
5. Area of site (acres or hectares)	
6. Has the applicant held a site licence which has been revoked at any time in the last three years?	
7. State type of caravan site for which site licence is required:	* (a) Permanent residential * (b) Holiday static, between the following dates each year: * (c) For touring caravans only, between the following dates each year: * Delete if appropriate
8. State maximum number of caravans proposed to be stationed on the site at any one time for the purposes of human habitation	

9. Give details of the arrangements for refuse disposal and for sewage and waste water disposal:

- (a) Main Water Supply:
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- (b) Waste Water Disposal:
-
- (c) Sewage Disposal:
-
- (d) Refuse Disposal:
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10. Has planning permission for the site been obtained from the local planning authority? If so, state:

- (a) Date of Permission:
- (b) Issuing Authority:
- (c) Date (if any, on which premises will expire):
- If not, has permission been applied for?

NOTE

A layout plan of the site to a scale of not less than 1/500 should be attached showing the boundaries of the site, the position of caravan standings and (where appropriate):

- Roads and footpaths
- Toilet Blocks, Stores and Other Buildings
- Foul and Surface Water Drainage
- Water Supply
- Recreation Spaces
- Fire Points
- Parking Spaces

The plan should distinguish between facilities already provided and facilities proposed.

Declaration			
Signature of applicant			
Name		Date	

Please return to:

Health and Safety Section
 Allerdale Borough Council
 Allerdale House
 Workington
 Cumbria
 CA14 3YJ

For more information contact: 01900 702590